

St Paul's Cathedral School

Role: School Cleaner

This role would suit candidates with a positive work ethic who is looking to join a warm and happy school community. We are seeking flexible, kind, and hard-working individuals committed to maintaining a high standard of work with care and attention to detail. The successful candidate will be fully supported, and line managed, by the Cleaning Supervisor.

Background

St Paul's Cathedral School is a co-educational independent preparatory school (Reception to Y8). The majority of our pupils are Day Pupils, however we also educate the girl and boy Choristers of St Paul's Cathedral who are also boarders at the school.

Safeguarding Statement

Safeguarding is the responsibility of all staff at St Paul's Cathedral School and all staff are expected to share our commitment to safeguarding and promoting the welfare of the children in our care. Staff must be aware of the procedures within the school which support safeguarding and must act in accordance with the school's Safeguarding Policy and Staff Code of Conduct.

Job Description:

- To clean classrooms, washrooms, and common areas inside and out of the school building.
- To use cleaning equipment such as vacuum cleaners and other cleaning equipment.
- To clean school facilities such as the minibus and astro pitches/outdoor areas.
- To read risk assessments and understand how to use the equipment and materials.
- To be confident storing and using COSHH materials.
- To follow the Health and Safety procedures in the school.
- To undergo team training for fire duties, first aid, manual handling, and other mandatory courses.
- To assist with school deliveries of supplies and movement of furniture and equipment.
- To assist with lock up at the end of the day.

Person Specification

This post would suit a candidate from a variety of backgrounds. Whilst desirable, previous experience in a school is not absolutely necessary.

Cleaning and or Health & Safety experience in the public or private sector would be very beneficial.

Essential:

Committed to the safeguarding of children

Committed to working in a school environment

Ability to be flexible and work as part of a team

Good understanding of working safely

Reliable and supportive as an employee

Desirable:

Previous school experience.

A DIY skill.

Confidence with manual handling

Terms and Conditions

This is a 25 hour a week permanent post.

There is a generous holiday allowance of 30 days plus bank holidays.

The school is prepared to be flexible with daily timings but we are looking for late afternoon/early evening cover - so this could be: 2pm to 7pm or other combination across 5 days.

The salary will be paid £14.40 with an annual salary of £18,726. (£28,100 FTE)

The school will contribute 6% towards your pension scheme (employee contribution at 2%).

The school has adopted many of the Cathedral HR policies, including a generous employer Defined Contribution pension scheme.

The closing date for the post is **Monday 29th September**. Please apply using the School Application Form (not the TES online form). There will be an opportunity to have a pre-visit on site.